

To register on Esse3, the student needs to connect to <https://univr.esse3.cineca.it/Home.do>  
To select English language, click on "Menu"



**ACCESSO per STUDENTI e/o LAUREATI**

**NUOVO UTENTE :** [Registrazione](#)

La registrazione ad Esse3 può avvenire solo tramite SPID.

SPID è il sistema di accesso che consente di utilizzare, con un'identità digitale unica, i servizi online della Pubblica Amministrazione

Se non hai ancora un'identità digitale, richiedila ad uno dei gestori. [Indicazioni per richiedere SPID](#).

Per utenti stranieri e minorenni registrarsi [qui](#)

**UTENTE REGISTRATO:** [Login](#)

A screenshot of the Università di Verona website. The header is identical to the previous image. A red arrow points to the "MENU" icon in the top right. A red box highlights the "eng" button in the "Area Riservata" dropdown menu. The menu also includes "ita" and other options like "Area Riservata", "Registrazione Utenti Stranieri", "Registrazione con SPID", "Login", "Login con SPID", "Password dimenticata", "Esami", "Mobilità internazionale", and "Accreditamento Aziende".

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**ACCESSO a SPAZIO STAGE - accesso ai servizi di attivazione delle esperienze di stage (menù in alto a destra)**

- Lo studente effettua il LOGIN dal menù IN ALTO A DESTRA per consultare i servizi presenti nella sezione "Tirocini e Stage".

- L'azienda/ente ospitante clicca sul menù IN ALTO A DESTRA alla voce RICHIESTA di ACCREDITO per ottenere USERNAME e PASSWORD di accesso al sistema, oppure alla voce LOGIN se già in possesso delle credenziali di accesso ai servizi.

**IMMATRICOLAZIONI E ISCRIZIONI: informazioni, scadenze e linee guida**

Corsi di Laurea, Laurea Magistrale a Ciclo Unico e Laurea Magistrale: [www.univr.it/iscrizioni](#)

Master, Corsi di Perfezionamento e di Aggiornamento: [http://www.univr.it/it/post-laurea](#)

Scuole di Specializzazione d'area medica ed esami di stato: [www.univr.it/iscrizioniscuolespecializzazione](#)

Scuole di Specializzazione per le professioni legali: [www.univr.it/iscrizioniscuolaprofessionilegali](#)

Formazione insegnanti: <https://www.univr.it/it/i-nostri-servizi/formazione-degli-insegnanti/>

Corsi singoli: <https://www.univr.it/it/i-nostri-servizi/iscrizione-ai-corsi-singoli>

Click on “For foreign users and minors, register here”



### ACCESS for STUDENTS and/or GRADUATES

#### NEW USER : [Registration](#)

Registration to Esse3 can only be executed via SPID.

SPID is the access system that allows you to use the online services of the Public Administration with a unique digital identity

If you don't have a digital identity yet, request it from one of the managers. [Directions to request SPID..](#)

For foreign users and under-age person, register [here](#)

REGISTERED USER: [Login](#)

Click on “WEB Registration”



### WEB Registration

Through the following pages, you will have access to web registration. Once completed, you will be given a user name and an access code that allow you to login into the system in order to edit your data and to have access to the offered services. Please find the required information in the list below: personal details, Italian ID no., addresses: permanent address and current address, contact: email address, fax number, mobile phone.

In accordance with Art. 13 of EU Regulation 2016/679 (GDPR - General Data Protection Regulation), the information on the processing of personal data (privacy notice) is available at: <https://www.univr.it/en/privacy-policy>

[WEB Registration](#)



If the student has a CF he may enter it, or if he does not have aCF, he may tick the box and click "Next" to proceed.  
(in the following example, we proceed without CF)

### Italian ID no.

Enter your Italian ID no. and click on Next:

Italian ID no. \_\_\_\_\_

Italian ID no.\* \_\_\_\_\_

**Foreign student without Italian ID number**  I declare that I am a foreign student without Italian ID number



[Back](#) [Next](#)

### Italian ID no.

Enter your Italian ID no. and click on Next:

Italian ID no. \_\_\_\_\_

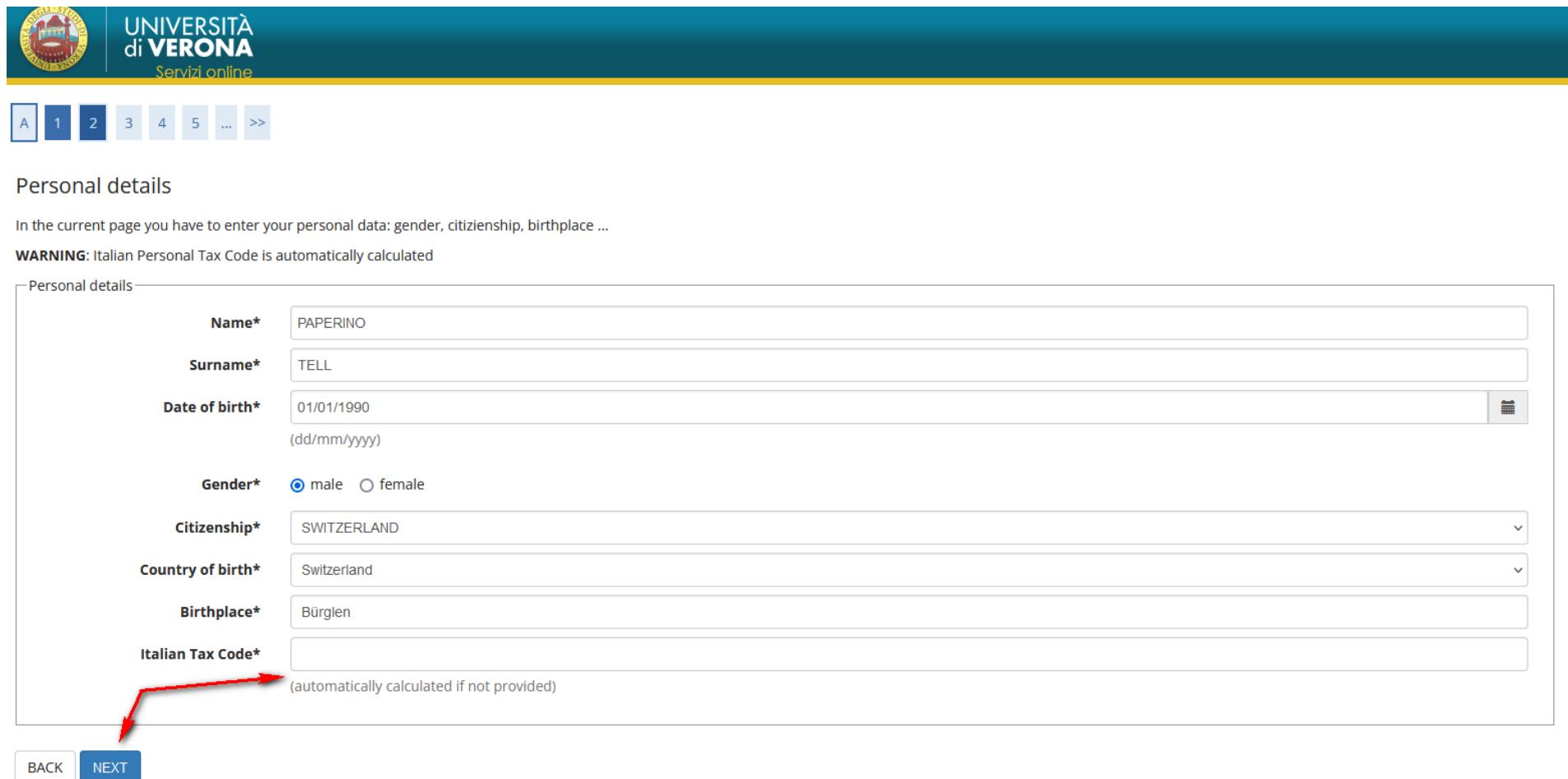
Italian ID no.\* \_\_\_\_\_

**Foreign student without Italian ID number**  I declare that I am a foreign student without Italian ID number



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Enter all personal details and click on “next”



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Servizi online

A 1 2 3 4 5 ... >>

Personal details

In the current page you have to enter your personal data: gender, citizenship, birthplace ...

**WARNING:** Italian Personal Tax Code is automatically calculated

Personal details

Name*	PAPERINO
Surname*	TELL
Date of birth*	01/01/1990 (dd/mm/yyyy)
Gender*	<input checked="" type="radio"/> male <input type="radio"/> female
Citizenship*	SWITZERLAND
Country of birth*	Switzerland
Birthplace*	Bürglen
Italian Tax Code*	(automatically calculated if not provided)

BACK **NEXT**

The still empty CF field will be calculated automatically and filled in by clicking on “NEXT”

## Personal details

In the current page you have to enter your personal data: gender, citizenship, birthplace ...

**WARNING:** Italian Personal Tax Code is automatically calculated

Personal details

**Name\*** PAPERINO

**Surname\*** TELL

**Date of birth\*** 01/01/1990

(dd/mm/yyyy)



**Gender\***  male  female

**Citizenship\*** SWITZERLAND



**Country of birth\*** Switzerland



**Birthplace\*** Bürglen

**Italian Tax Code\*** TLLPRN90A01Z133S

(automatically calculated if not provided)

Warning: Italian ID no. has been automatically calculated, check it and go to the next step.

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## Enter identity document details

### Identity documents

On this page you can enter or edit your identity document details (ID card, driver's licence and passport). Please enter the type of document, document number, issuing authority, date of issue and expiry date.

Identity document-

<b>Document type*</b>	Passport	
<b>Number*</b>	AB123456	
<b>Issued by*</b>	Switzerland	
<b>Date of issue*</b>	01/09/2020 (dd/mm/yyyy)	
<b>Expiry date*</b>	30/08/2030 (dd/mm/yyyy)	

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## Enter address details

### STEP 1 Registration: Permanent address

Enter your permanent address and specify whether your current address is the same or different.

Permanent address

<b>Country*</b>	Switzerland
<b>City/town of residence*</b>	Lugano
<b>ZIP CODE</b>	
<b>Locality</b>	
<b>Address*</b>	Via Lungo Lago (street, square, road)
<b>Street no.*</b>	10
<b>Data inizio validità *</b>	01/11/2010 
<b>Telephone/Mobile*</b>	XXXX XXXX
<b>Current address is the same as permanent address*</b>	
<input checked="" type="radio"/> Y <input type="radio"/> N	

[BACK](#) [NEXT](#)

## Enter contact details

### Correspondence address and e-mail

Delivery address

**Delivery address\***  Permanent address  Current address

**Email\*** elisa.fattori@univr.it

if you can't find your international dialling code write it in the blank field (e.g.: for UK insert +44)

**International dialling code** +39

**International dialling code\***  
(international dialling code - number)

**Mobile phone\*** 123456789  
Maximum length 16 characters including the international dialling code

**Privacy disclaimer\*** I have read and agree to the University's privacy notice (information on the processing of personal data) pursuant to Art. 13 of EU Regulation 2016/679 (GDPR - General Data Protection Regulation), available at: <https://www.univr.it/en/privacy-policy>

Yes  No

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Bank account information is not mandatory, but advisable.

## Data Bank Account (Refunds)

In the current page you can enter or edit your bank details.

We suggest you to enter bank details with extreme accuracy to get refunds or scholarships quickly and without mishaps. Please also note that the payments over a thousand euros must be paid into a bank account, and therefore it is essential to enter IBAN details.

To remove IBAN, select from the menu "methods" the entry "I do not declare refunds methods".

Data Bank Account (Refunds)

<b>Payment methods*</b>	<input type="button" value="Seleziona..."/>
	<input type="button" value="Seleziona..."/>
	<input type="button" value="I do not declare refunds methods"/>
	<input type="button" value="Refund through bank transfer"/>

**Back** **NEXT**

## Password choice

Please choose your personal password and memorize it. It will be required for online services (e.g. exams enrolment).

All the spaces at the beginning and end of the password will be eliminated.

**⚠ WARNING:** the password entered must meet the following requirements:

- there must be at least 8 characters
- there must be at least 1 characters of the set A-Za-z
- there must be at least 1 characters of the set 0-9
- there must be at least 1 characters of the set !@#\$^&\*()\_+=-'{}[]|\\";'^<.,?/
- can't contain a substring of more than 2 char of your surname
- there must be no more than 0 characters of the set |éèìùàò°šç€‰äöüßÄÜÖÑçüÑí
- it must not contain parts of the user name longer than 8 characters
- can't contain a substring of more than 2 char of your name
- there must be no more than 30 characters

Password choice

<b>Password*</b>	*****
<b>Confirm password*</b>	*****

**BACK** **NEXT**

## Check the summary page

### Data review

Please review below the information you entered on the previous pages.

**ATTENTION:** Once confirmed, this information can no longer be modified by the user. If you made a mistake in completing the data, you must send an email to your student registrar's office, attaching a photocopy of your ID and tax number. Click [here](#) for the email addresses.

To change your personal details now, click the back button at the end of the page.

#### Personal details

First name	PAPERINO
Surname or family name	TELL
Gender	Male
Date of birth	01/01/1990
	SWITZERLAND
Country of birth	Switzerland
Birthplace	Bürglen
Italian tax no.	TLLPRN90A01Z133S

#### Identity document details

Type of identity document	Passport
Issued by	Switzerland
Number of identity document	AB123456
Date of issue	01/09/2020
Valid until	30/08/2030
Country of issue	

 [Identity document details](#) Use the link

### Permanent address

Country	Switzerland
Town/city of residence	Lugano
Postcode	
Locality	
Address	Via Lungo Lago
House/flat no.	10
Permanent address from	01/11/2010
Telephone/mobile	
Current address is the same as permanent address	Yes

 [Edit permanent address](#) [Use the link](#)

### Address for correspondence

Delivery address	Permanent address
Email	elisa.fattori@univr.it
Mobile phone	+39 123456789
I have read and agree to the University's privacy notice (information on the processing of personal data) pursuant to Art. 13 of EU Regulation 2016/679 (GDPR - General Data Protection Regulation), available at: <a href="https://www.univr.it/en/privacy-policy">https://www.univr.it/en/privacy-policy</a>	Yes

 [Edit correspondence details](#) [Use the link](#)

[Back](#)

[Confirm](#)



Registration completed

Registration has been completed successfully. Please keep your username and password (see below) safe in order to access your RESERVED AREA and continue STEP 2 Application. If you want to complete your Application now, click "Login".

### Personal Authorization Details:

Name	PAPERINO
Surname	TELL
E-Mail	elisa.fattori@univr.it
Username	p.tell
Alias	
Password	

 Username and password have been sent to e-mail address provided during registration.

[Login](#)

[Print](#)

[Exit](#)

When clicking on "login", you will be transferred to the page for your credentials and then directly to the Esse3 home page



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## Servizi di Autenticazione

GIA

SPID

CIE

Autenticazione di Ateneo (credenziali GIA)

Username

Password



Entra con GIA

- Maggiori informazioni su GIA
- Password dimenticata?



## Registered Users Area - Welcome PAPERINO TELL

For new users:

- to register for an **admission test**, to apply for **Professional Master's programmes, advanced and professional development courses, or to register for State Examinations** select **Student Services** from the menu (in the top-right corner of the screen), then click on **Admission Test**;
- to **pre-enrol in a Limited-entry degree programme**, select **Student Services** from the menu (in the top-right corner of the screen), then **Enrolment**;
- to **apply for an open Master's degree programme and have your entry requirements checked**, select **Student Services** from the menu (in the top-right corner of the screen), then **Eligibility Check**;
- If you need to **reprint your enrolment application, or the payment notice**, click on **Student Services** from the menu (in the top-right corner of the screen), then
- **INTERNATIONAL MOBILITY: INCOMING EXCHANGE STUDENTS**

If you are an incoming Exchange Student and need to submit your application, click on **international mobility - application form for Incoming Students** in the menu in the top-right corner of the screen.

### Admission to PhD programmes

If you are an applicant for one of our PhD programmes please follow the guide published on each PhD course website under the section "Admission procedure".