

Guidelines for Double Degree at Würzburg

Before departure

Erasmus Documentation

The information provided in the double-degree/Erasmus call for applications is generally sufficient to let you complete this stage on your own. If anything is unclear, the university website contains many helpful sections and the relevant offices reply promptly to phone calls and e-mails. Key contacts:

- **E-mail:** erasmus.economia@ateneo.univr.it | didattica.economia@ateneo.univr.it
- **Website:** [Erasmus Documentation](#)

Accommodation

Once your application for the double degree has been accepted, you will likely receive an email from **Studierendenwerk Würzburg** with housing proposals. Book your accommodation as early as possible since availability is not guaranteed.

The **student residences** offer options at similar costs, including single rooms (with private or shared bathroom and kitchen) and shared rooms. An initial payment of approximately €1000 is required, which includes a €500 refundable deposit and the first two months' rent.

For further details and to view housing options, please visit:

<https://www.swerk-wue.de/en/wuerzburg/accommodation>

If you do not receive confirmation from Studierendenwerk, consider **alternative accommodations** such as Wohngemeinschaften (WG), which are shared apartments. This type of accommodation involves sharing common areas (bathroom, kitchen, living room) with other flatmates, and the selection process usually involves an interview with the current tenants.

Useful websites for finding accommodation are:

- [WG-Gesucht](#)
- [Immobilienscout24](#)
- [Kleinanzeigen](#)

Health Insurance

Health insurance is compulsory in Germany. Erasmus students with a valid European Health Insurance Card (EHIC) can access public healthcare without subscribing to a local insurance. However, you still have to register in the German system, what you can do online through insurers such as [Barmer](#).

Choosing Courses

A PDF list of courses is available on the university website, but some classes may not run or may require a minimum number of participants. You should check:

- Whether the course will actually be offered;
- Compatibility with your Verona study plan;
- Any timetable clashes.

Remember, the **Learning Agreement (LA)** can be amended at any time to reflect changes in your academic plan.

Arrival in Würzburg

Administrative Formalities

Upon arrival, you will need to:

1. **Sign the housing contract** for the student residence and attend the tour of the building and shared facilities.
2. **Go to the International Student Office** to receive your **arrival stamp**, which is required to start your Erasmus grant period. You can also collect your **student ID card** there, which grants access to public transport and university canteen services.
 - [International Office](#)
3. **Register your residence** at the **Würzburg Town Hall (Rathaus)**. You must book an appointment online and bring the required documents.
 - [Rathaus Registration](#)

Broadcasting Fee and Transport

After registering your residence, you will receive a letter about the **broadcasting fee (Rundfunkbeitrag)**. If you live in a shared flat (WG), this fee may already be covered—check with your flatmates to avoid double payment.

University

German Language Courses (Level A2)

The double degree program requires achieving **A2 level in German**, which can be done by attending courses through one of the following institutions:

- [Zentrum für Sprachen](#) (University of Würzburg)
- [Virtuelle Hochschule Bayern](#) (online/digital option)
- [Centro Linguistico di Ateneo](#) (CLA) (University of Verona)

Early registration is strongly advised, as places are limited.

It is also recommended to take the exam at CLA before departing for Germany.

Exams

The exam format varies depending on the course and may include:

- **Traditional written exams** (usually lasting 60 minutes)
- **Written assignments** (similar to a thesis, typically 10–15 pages long)

Note: Exam grades cannot be rejected. If you are not satisfied with a grade, the only option is to retake the exam.

The suggested academic plan is to take **6 exams in the first semester** (each worth 5 ECTS) and to devote **the second semester** entirely to the **thesis**.

Alternatively, you may take 5 exams in the first semester (including the German language course if not already completed before departure) and balance the remaining exam with thesis work in the second semester.

Thesis

You are encouraged to meet with the professors of the courses you attend to express your interest in writing your thesis, specifying that you are a double degree student. The thesis is worth **30 ECTS** and usually requires a full semester to complete. It must be approved by **one supervisor from Würzburg** and **one from Verona**.

You will submit two identical versions of the thesis, which will differ only in the cover page: one with the University of Würzburg logo and one with the University of Verona logo.