



## PABLO DE OLAVIDE UNIVERSITY DATA SHEET

NAME OF UNIVERSITY	Universidad Pablo de Olavide
ERASMUS CODE – EUC NUMBER	E SEVILLA03
Website	<a href="http://www.upo.es">www.upo.es</a>
Head of the Institution	SR. D. FRANCISCO OLIVA BLÁZQUEZ
Postal address	Carretera de Utrera Km 1, 41013 Sevilla, Spain
E-mail	<b>For Partners:</b> <a href="mailto:erasmus@upo.es">erasmus@upo.es</a> <b>For students:</b> Please, contact to IRO by using our new contact system TIKa ( <a href="https://www.upo.es/tika">https://www.upo.es/tika</a> ) > personas no vinculadas a la universidad
Institutional Mobility Coordinator	<b>LUIS CAMACHO FENECH</b> <a href="mailto:erasmus@upo.es">erasmus@upo.es</a>



## IRO CONTACT DETAILS

Institutional  
Coordinator

LUIS CAMACHO FENECH

[erasmus@upo.es](mailto:erasmus@upo.es)

Bilateral Agreements  
contact person for  
ERASMUS + KA 131

GLORIA MOREJÓN FERNÁNDEZ:

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Persona de contacto  
para convenios del  
programa SICUE

NADIA MARINA SOUSA GARZÓN

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Persona de contacto  
para acuerdos  
bilaterales Erasmus  
+ KA171

CARMEN MARÍA MARTÍN CAMERO

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Incoming students'  
contact person.

LAURA ROBLES PEREA

For Partners: [erasmus@upo.es](mailto:erasmus@upo.es)

(all programs - todos  
los programas)

**For students:** Please, contact to IRO by using our new contact system TIKa (<https://www.upo.es/tika>) > personas no vinculadas a la universidad



## INFORMATION FOR INCOMING STUDENTS

### E-MAIL FOR NOMINATIONS

Please, fill in the nomination form we send to you by email and send it back to us to [erasmus@upo.es](mailto:erasmus@upo.es)

### NOMINATIONS DEADLINE

**ALL STUDENTS MUST BE NOMINATED WITHIN THIS DATE (WINTER SEMESTER, SUMMER SEMESTER AND FULL YEAR): 30<sup>TH</sup> APRIL**  
*IF YOU CANNOT NOMINATE WITHIN OUR DEADLINES, PLEASE CONTACT US*

### WEBSITE FOR INCOMING STUDENTS

<https://www.upo.es/aric/foreign-students/>

### APPLICATION DEADLINE

**WINTER SEMESTER, SUMMER SEMESTER AND FULL YEAR: 30<sup>TH</sup> MAY**  
*THESE DATES MAY CHANGE BUT EVERY NOMINATED STUDENT WILL BE TOLD*

### APPLICATION PROCESS

1. CONTACT THE NOMINATED STUDENTS (IN MAY) TO GIVE THEM INSTRUCTIONS ABOUT THE ONLINE INSCRIPTION PROCEDURE.
2. AN ACCEPTANCE LETTER WILL BE SENT TO THOSE WHO COMPLETED THEIR APPLICATION PROCEDURE.
3. SEND TO ALL ACCEPTED STUDENTS INFORMATION ABOUT COURSES ENROLMENT PROCEDURE WHICH MUST BE COMPLETED IN JUNE OR JULY (THE EXACT ENROLMENT PERIOD WILL BE CONFIRMED BY EMAIL TO EACH STUDENT)
4. CONTACT STUDENTS BEFORE THEIR ARRIVAL TO INFORM THEM ABOUT THE INTERNATIONAL WELCOME BRIEFING.



Academic calendar	<a href="https://www.upo.es/aric/foreign-students/he-sido-seleccionado/">https://www.upo.es/aric/foreign-students/he-sido-seleccionado/</a>	
Guide for International Students	<a href="https://www.upo.es/aric/foreign-students/he-sido-seleccionado/">https://www.upo.es/aric/foreign-students/he-sido-seleccionado/</a>	
Recommended arrival dates	<b>IT WILL BE TOLD BY EMAIL TO BE ACCEPTED STUDENTS</b>	
Academic Offer	<a href="https://www.upo.es/matricula/oferta-academica/">https://www.upo.es/matricula/oferta-academica/</a>	
Teaching language	<ul style="list-style-type: none"><li>• <b>SPANISH</b>  OUR COURSES ARE MAINLY TAUGHT IN SPANISH SO WE RECOMMEND AT LEAST A B1 LEVEL – ANY OFFICIAL CERTIFICATE WILL BE REQUIRED SO PARTNERS ARE ASKED TO CHECK THAT NOMINATED STUDENTS HAVE A LEVEL OF SPANISH GOOD ENOUGH TO ATTEND TO LESSONS AND DO THE EXAMS.</li><li>• <b>ENGLISH</b>  THERE IS ONLY ONE DEGREE IN BUSSINESS TAUGHT IN ENGLISH. FOR THE REST OF DEGREES, STUDENTS MUST CHECK OUR ACADEMIC OFFER. PLEASE, BE AWARE THAT OUR COURSES HAVE LIMITED PLACES SO WE CANNOT GUARANTEE THAT STUDENTS WILL BE ALLOWED TO FOLLOW ALL THEIR COURSES IN ENGLISH.</li></ul>	
ECTS GRADING SCALE	<b>ECTS GRADES</b>	<b>LOCAL GRADES</b>
	A	MATRICULA DE HONOR
	B	SOBRESALIENTE
	C	NOTABLE
	D	APROBADO
	E	APROBADO
	F	SUSPENSO
	FX	SUSPENSO
MINIMUM ECTS CREDITS REQUIRED FOR ENROLMENT	<b>REQUIRED BY HOME INSTITUTION</b>	



**ORIENTATION  
SESSION FOR  
INCOMING  
STUDENTS**

**IT WILL TAKE PLACE AT THE BEGINNING OF EACH SEMESTER.  
ACCEPTED STUDENTS WILL RECEIVE AN EMAIL WITH THIS  
INFORMATION**

**LANGUAGE  
COURSES AVAILABLE  
FOR INTERNATIONAL  
STUDENTS**

**FREE INTENSIVE SPANISH COURSE FOR BEGINNERS: [INTL@UPO.ES](mailto:INTL@UPO.ES)  
OTHER LEVELS: [HTTP://WWW.UPO.ES/INTL/](http://www.upo.es/intl/)**

**WE DO NOT OFFER ANY ACCOMMODATION SERVICE.  
STUDENTS CAN CHECK ACCOMODATION POSSIBILITIES IN OUR GUIDE FOR INCOMING  
STUDENTS**