FACT SHEET

Undergraduate Student

General Information

Name of Institution	Univille – Universidade da Região de Joinville
Address	Rua Paulo Malschitzki, 10 - Zona Industrial Norte Joinville – Santa Catarina – Brazil 89219-710
Phone number	+55 47 34619051
E-mail address	internacional@univille.br
General website	www.univille.br/internacional

Admissions Calendar

Academic calendar	Academic year – February/March to December 1st semester – February/March to July 2nd semester – August to December
Nomination period (by universities)	1st semester/full academic year: September 25th 2nd semester: March 15th
Applications deadlines (by students)	1st semester/full academic year: October 15th 2nd semester: April 15th
Orientation sessions	1st semester/full academic year: middle of January 2nd semester: middle of August

Guidance and Admissions

E-mail address for nominations	internacional@univille.br
Website for application and exchange related information	www.univille.br/internacional
Language requirements	A B2 level of proficiency in Portuguese is recommended for students attending courses delivered in Portuguese.
Registration	Prior to their arrival, exchange students must complete the required application form and submit all supporting documentation. Upon arrival, students are required to attend an orientation meeting, meet with their academic coordinator, and register for the courses specified in their Learning Agreement at the respective Faculty or Technical School.
Mandatory admission documents	Academic Curriculum Proof of current university enrollment Academic transcript containing the courses taken in the home university Passport

	Student Visa Exchange student application form Motivation letter Learning agreement signed by the institutional coordinators of both institutions Recent passport-sized photograph (3x4 cm) Recommendation letter (of a professor) Portuguese language proficiency certificate (min. Level B2) * The selection of courses should be made in advance in consultation with the International Office, which will verify course availability and confirm the availability of places with the respective academic coordinator.

Academic Information

Language of instruction	Portuguese
Academic coordinator	Each academic field at Univille is overseen by an academic coordinator. Exchange students are assigned as an academic coordinator according to their respective field of study, who will provide academic guidance and support throughout their exchange period.
Grading system	The university grading system is based on a 0 to 10 scale Less than 7,0: fail 7,0 and above: average and pass
Presence in class	The student must have 75% presence in the subject, otherwise the student fails for absences

Practical information for incoming students

Arrival date (recommended)	1st semester: mid of February 2nd semester: end of July If students join our university later, they need to inform the International Office
Orientation sessions for incoming students	Incoming students will receive an email from Univille inviting them to attend a welcome meeting and providing the relevant date, time, and location details.
Accommodation	Please be advised that Univille does not offer on-campus accommodation. Therefore, students are responsible for arranging their own housing off campus. A variety of accommodation options are available in Joinville, including

	student residences, private or shared apartments, rental rooms, and houses available on a monthly basis. To assist incoming students, Univille also maintains a Host Family Programme comprising local families who are willing to accommodate exchange students, providing a welcoming environment and an enriching cultural experience.
Enrollment documents	Students participating in exchange programmes that require enrolment at the institution, including exchanges of one semester or longer, are required to submit the following documents and information: *Copy of birth certificate *Address (accommodation) in Joinville *Copy of academic transcript containing the courses taken in the home university * Student Visa – original, no copy *Passport – original, no copy *RNE – National Register for Foreigners (the International Office will help you get this document as soon as you arrive in Joinville) *CPF – Tax Individual Registration (it is possible to get before arriving in Joinville or get as soon as the student arrives, the International Office will help you on that) *Students are required to complete their enrolment in person on the date designated by the International Office. Details regarding the enrolment date and procedure will be provided to the student by email.
Medical assistance	Although Brazil provides access to public healthcare through the Unified Health System (SUS – Sistema Único de Saúde), all incoming exchange students must hold valid private health insurance covering the entire period of their studies at Univille. The insurance must provide comprehensive medical coverage and include repatriation assistance for health-related emergencies and in the event of death. Students are required to submit a copy of their health insurance certificate to the International Office before their arrival in Brazil.
Immigration requirements	International students intending to study at Univille are required to obtain a Student Visa before entering Brazil. Enrolment at the University cannot be completed without proof of the appropriate visa. Applicants should refer to the website of the Brazilian Consulate or Embassy in their country to obtain up-to-date information regarding visa requirements, supporting documentation, application procedures, and processing times. For additional guidance, visit: https://www.gov.br/mre/pt-br/assuntos/portal-consular/vistos/informacoes-sobre-vistos-para-estrangeiros-viajarem-ao-brasil